

**Gundaroo  
Community  
Association**

Gundaroo Community Association Inc  
Post Office  
Gundaroo, NSW 2620

President: Phil Langworthy  
Secretary: Tony Davis  
Treasurer: Ian Thomas

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**COMMITTEE MEETING**

Tuesday 20th February 2007, 7:30-9:40pm Private Room Gundaroo Wine Bar

**MINUTES**

**Present:**

Phil Langworthy	President
Tony Davis	Secretary
Ian Thomas	Treasurer
Gina Collins	Committee Member
Simon	Member
Lyndal LeBas	Member

**Apologies:**

Tony LM	Committee Member
Liz C.	Committee Member
Michael C.	Committee Member

**Item 1. Previous minutes**

**Re: Matters arising from GCA committee meeting 12th December 2006**

- 6a. One GCA website -> next meeting
- 6d. T LM still to approach Ziggy K. re: auditing the books before the AGM

**I.T proposed minutes be accepted as true, P.L seconded, all in favour.**

## Item 2. Correspondence In

Date	Source	Type	Description	Attachments	Location of file
8/1/2007	QBE	Letter	Notice that QBE will be the insurer for ongoing Insurance renewals		In
30/1/2007	Office of the Minister for Roads	Letter	Acknowledgement of bridge letter receipt and forthcoming response		In
12/2/2007	Carolyn Hutton	Email	Email to YVC re: sewer inspections		In
14/2/2007	Peter Hemphil (QBE)	Email	Quotation & tax Invoice		In
18/2/2007	Lyndall Hayes	Email	Re: Yass river access	A letter	In
4-15/2/2007	David Rowe YVC	Email	Outstanding issues with YVC		Out

- a. QBE Insurance amount to be split 50/50 GSS & PP

## Item 3. Correspondence Out

Date	To	Type	Description	Location of file
13/2/2007	QBE Insurance	Email	Request for a renewal quote re: Public Liability Insurance	Out
12/2/2007	Carolyn Hutton	Email	Re: Sewer System Inspections	Out
4-15/2/2007	David Rowe YVC	Email	Outstanding issues with YVC	Out
20/2/2007	General Manager	Letter	re: YVC Sewer System Inspections	Out

## Item 4. Membership report

- a. Two new members, Simon and Lyndal.

## Item 5. Financial Report

- a. I.T presented financial report. See Appendix A & B.
- b. NB: Figures not balanced yet for GSSC
- c. NB: Half of the public liability Insurance

## Item 6. Other Business

- a. **Insurance Renewal**
  - a. I.T presented T.D (Sec) with a cheque to pay QBE invoice for Public Liability Insurance.

**b. AGM + Village Expo**–Tuesday 3<sup>rd</sup> April

- a. Village Expo 6:30pm – 8pm
- b. AGM 8 – 9pm
  - i. P.L to gazette AGM and expo
  - ii. G.C. to book Hall
- c. Further organization to be co-ordinated at next meeting

**c. Committee Roles**

- a. Discussion around the eight proposed roles for the new 2007 committee.
- b. Proposed GCA Committee Roles
  - 1. Communications Rep (principally drafting monthly Gazette articles and intra-village GCA communication).
  - 2. IT / Weblink Rep (principally managing GCA email address list and GCA content of weblinks).
  - 3. Yass Valley Council Liaison Rep (principally maintaining effective dialogue with Council). Probably President?
  - 4. Subcommittee Rep (principally coordinating subcommittee requirements and communication).
  - 5. Public Officer (principally meeting requirements of publicly incorporated association). Probably Treasurer?
  - 6. Minutes Secretary (principally producing and maintaining records of meetings and decisions). Probably Secretary?
  - 7. Grants Rep (principally researching grant opportunities, developing grant submissions and managing grant acquittal).
  - 8. TBA
- c. Some thought that role 7 & 8 could both be grant reps. The idea being that those who pursued the grant could also manage the project. If there were two project managers then potentially the GCA committee could be working on two projects at a time.
- d. Others suggested flagging the roles before the new committee was formed so that people knew what they might be in for. I.T suggested that role definition could be left for the President of the new committee.

**d. River Access**

- a. It came to the attention of the committee that there has been some disquiet over pedestrian (or any other) access to the Yass River Bed between Lot and Rosamel Streets. P.L raised this river access issue and suggested title to Riverbed and Riverbank was fully in favour of new Bairnsdale owners. Fishing access rights may be the only grounds through which limited access may be possible without trespassing. This had been confirmed as a preliminary YVC position in email from David Rowe.
- b. Discussion ensued which suggested that conversion to Torren's Title during subdivision / sale of land would have extinguished Old System Title arrangements. Some committee members felt this should have created a public right of way along the Riverbed and Riverbank. There was some disbelief that the Riverbed and Riverbank could be privately owned.
- c. The Committee agreed to seek clarification of title and fishing access issues from legal, survey and Council experts and to publish objective guidance in the next issue of the Gundaroo Gazette. The Committee felt a copy of the Gazette information should be provided to the new owners in advance of the Gazette's publication.

**e. Extended Fuel Ag pump Usage – Noise Pollution**

- a. It came to the attention of committee that there has been some disquiet of the extended usage of fuel ag pumps within the village. Simon and Lyndal briefed the committee on the issue which could be applied across all forms of offensive noise. Simon and Lyndal made the committee aware of legally what constitutes an acceptable noise level as stipulated by the noise guide for local government management act.
- b. The noise guide (available on-line  
<http://www.environment.nsw.gov.au/noise/nglg.htm>)
- c. It was suggested that an article be published in the Gazette highlighting the following:
  - i. The problem and impact of offensive noise.
  - ii. Legal obligations to maintain healthy neighbourly relations with regard to noise pollution.
  - iii. Available neighbourly resolution processes.
- d. Simon and Lyndal to brief P.L. to form such a publication.

**f. Women's Soccer**

- a. The committee made aware of an interest in the establishment of a women's soccer group.
- b. It was suggested that before any group be established the Gundaroo Social Soccer committee be consulted as to the potential support and oversight of such a group.

- g.** The meeting ran out of time to pursue any of the further following Agenda items:
  - a. **GCA 2007 Plan** ( G.C gave T.D (Sec) a one page promo on a defibrillator for the records.)
  - b. **YVC Director Operations Visit to Gundaroo**

## **Item 7. Next Meeting**

<p style="text-align: center;"><b>COMMITTEE MEETING 7:30PM ON TUESDAY, 20TH MARCH AT THE PRIVATE ROOM, GUNDAROO WINE BAR</b></p>
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**Meeting Closed 9:40pm**

**Appendix A: Balance Sheet****Gundaroo Community Association Inc**

*C/o Post Office  
Gundaroo, NSW 2620*

**Balance Sheet**

20/2/07

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Assets		
Bank Account (suspense a/c)		\$0.00
Undeposited Cheques		\$0.00
GCA Committee		
GCA Bank Balance	\$1,072.36	
GCA Cash Drawer	\$220.11	
Total GCA Committee	<u>                    </u>	\$1,292.47
Memorials Sub-Committee		
Memorials Bank Balance	\$11.92	
Memorials Cash Drawer	\$0.00	
Total Memorials Sub-Committee	<u>                    </u>	\$11.92
Police Paddock Sub-Committee		
PP Current Assets		
PP Bank Balance	(\$136.28)	
PP Cash Drawer	(\$136.63)	
Total PP Current Assets	<u>                    </u>	(\$272.91)
PP Capital Improvements		
Fencing	\$2,500.00	
Horse Shelter	\$745.00	
Water Supply	\$167.00	
Total PP Capital Improvements	<u>                    </u>	\$3,412.00
Total Police Paddock Sub-Committee	<u>                    </u>	\$3,139.09
Soccer Sub-Committee		
Soccer Bank Account	\$5,404.44	
Total Soccer Sub-Committee	<u>                    </u>	\$5,404.44
Heritage Commission Grant		\$3,000.00
Trade Debtors		\$0.00
Total Assets	<u>                    </u>	<u>\$12,847.92</u>
Liabilities		
Trade Creditors		\$0.00
GST Collected		\$0.00
GST Paid		\$0.00
Total Liabilities	<u>                    </u>	\$0.00
Net Assets		<u><u>\$12,847.92</u></u>
Equity		
Retained Earnings		\$7,957.79
Current Earnings		(\$776.96)
Historical Balancing Account		\$5,667.09
Total Equity	<u>                    </u>	<u><u>\$12,847.92</u></u>

**Appendix B: Profit/Loss Statement**

Gundaroo Community Association Inc  
C/o Post Office  
Gundaroo, NSW 2620

**Profit & Loss Statement**

1/1/07 through 20/2/07

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Income	
GCA Committee	
Membership Subscriptions	\$0.00
Bank Credit Interest	\$0.00
Sale Vision Plans	\$0.00
Donations to GCA	\$0.00
Total GCA Committee	<u>\$0.00</u>
Memorials Sub-Committee	
Donations to Mem SC	\$500.00
Government Grants to Mem SC	\$0.00
Total Memorials Sub-Committee	<u>\$500.00</u>
Police Paddock Sub-Committee	
Donations to PP SC	\$0.00
Agistment Fees	\$0.00
Total Police Paddock Sub-Committee	<u>\$0.00</u>
Soccer Sub-Committee	
Soccer Income	\$0.00
Total Soccer Sub-Committee	<u>\$0.00</u>
Catholic Cemetery Project	\$0.00
Total Income	<u>\$500.00</u>
Expenses	
GCA Committee	
Bank Charges & Fees	\$0.00
Office Supplies & Services	\$0.00
Postage	\$0.00
Government Fees & Levies	\$0.00
Minor Projects	\$0.00
Miscellaneous Expenses	\$0.00
GCA Insurance	\$388.48
Total GCA Committee	<u>\$388.48</u>
Memorials Sub-Committee	
War Memorial Project	\$500.00
Total Memorials Sub-Committee	<u>\$500.00</u>
Police Paddock Sub-Committee	
PP Lease Costs	\$0.00
PP Council Rates	\$0.00
PP Insurance	\$388.48
Total Police Paddock Sub-Committee	<u>\$388.48</u>
Soccer Sub-Committee	
Soccer Expenses	\$0.00
Total Soccer Sub-Committee	<u>\$0.00</u>
Catholic Cemetery Project	\$0.00
Total Expenses	<u>\$1,276.96</u>
Net Profit/(Loss)	<u><u>(\$776.96)</u></u>