
**Gundaroo
Community
Association**

Gundaroo Community Association Inc
Post Office
Gundaroo, NSW 2620

President: Clive Mitchell-Taylor
Secretary: Michael Carew
Treasurer: Ian Thomas

MINUTES
COMMITTEE MEETING

Tuesday, 17 February 2009, 7.15 PM, 35 Cork St Gundaroo

Present:

Clive Mitchell-Taylor (Chair)
Ian Thomas
Gina Collins
Phil Langworthy
Linda Harris
Lindy Hayman
Michael Carew (Secretary)

Apologies:

Cecil Burgess

1. Previous minutes

Previous Minutes were discussed – No issues were raised

Minutes accepted – Proposed Ian – Seconded Gina

2. Correspondence in

Folio	Date	Content	Action	Status
9	16 Jan 09	Development Application Information	President	Open
10	12 Feb 09	YVC Reminder Letter – Completion of Local Heritage Grant 2008/2009 – Catholic Cemetery	Phil	Open

3. Correspondence out

Folio	Date	Content	Action	Status
8	30 Jan 09	Treasurer to Tony Le Meaurier and Peter McGlade Public Liability Invoice	Sec for filing	Closed
9	16 Feb 09	Treasurer to Police Paddock Committee – Information re PP account balances and recent transactions	Sec for filing	Closed
10	18 Feb 09	Treasurer to Police Paddock	Sec for	Closed

		Committee – Clarification of outstanding balances and payment arrangements	filing	
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4. Membership

Ian Thomas reported to the meeting that there were no renewals at the time of his report.

5. Financial report

The Treasurer presented his financial report.

He provided the following details:

- The reports do not include Social Soccer SC figures for the Dec 08 Quarter;
- The last bank statement received was dated 1 Dec 08 (we only receive a statement every three months) so the accounts for the period 1 Dec 08 to today have not been reconciled against the relevant bank statement.
- Income since the last report was nil.
- Expenditure since the last report was for bank fees and public liability insurance.
- The Police Paddock SC sub-account on the Balance Sheet is currently overdrawn. For the period 1 Jan 08 to today the PP SC spent \$971.02 more than it earned and it was subsidised by the GCA Committee to the amount of \$719.54 (ie. (\$971.02 less the opening balance for the PP SC sub-account of \$251.48). This practice of the GCA Committee "carrying" PP SC expenditure for a short period was agreed by a former GCA Committee and endorsed by the present Committee. To "balance the accounts" I have written to the PP SC Chairman asking that the GCA Committee now be reimbursed for the \$719.54.
- The treasurer also advised the PP SC Chairman that rate notices from Yass Valley Council for the Police Paddock for the first two quarters of FY 2009 have not been received or paid and are probably outstanding. The outstanding amount should be \$162.00 plus any interest for arrears. The PP SC Chairman has been asked to resolve this matter.

SEC Note: The Treasurer has reviewed PP entries and reported that rates amount was paid in Sep 08 - PP SC Chairman informed NFA

The financial report was tabled and accepted unanimously by members present (the final report is attached).

6. Other Business

- **Update on Gundaroo Bridge Issue – Clive**

ACTION 1.1 – Clive informed the meeting that he had made contact with RTA staff and was yet to receive a formal reply on the issue – Action Ongoing

- **Gundaroo Local Environment Plan**

The Secretary tabled a Cork St Development Application (DA) that was sent by YVC for comment as it was considered that the GCA was determined to be an interested party. Linda Harris noted that the comment date on the DA had passed and stated that there should be a mechanism to deal with these issues out of session. The meeting unanimously agreed that the Secretary would bring any matters such as this to the immediate attention of the Committee.

As to comment on any particular DA it was discussed that the Committee or any interested party may not be in a position to review the content of the DA without guidance such as a set of Council generated requirements or guidelines eg a formal Local Environment Plan (LEP). It would also be good to pass this guidance (if available) out with any DA sent out for comment so there would be informed feedback to Council. As discussed at the last Committee meeting Phil stated that he had approached YVC, as an individual resident not as part of the GCA, regarding the lack of guidance and was still awaiting a reply. It was agreed that the GCA was an elected body and was in a position to be a conduit between Council and villagers rather than being part of any discussions involving individual applications or issues. It was also agreed that there must be certainty and guidance in regard to issues such as, areas of the village with heritage value, determined to be a commercial site, set back requirements, roof pitch/type/colour, rules on positioning of structures on a block and so on.

The President took an action to write to YVC regarding these issues

ACTION 3.1 – Clive to write to Yass Valley Council seeking whether council guidance is available for development activities within Gundaroo eg a set of requirements or a draft LEP

- **Gundaroo Bush Festival**

The meeting discussed approaching the Gundaroo Bush Festival Committee (GBFC) seeking funds for both the village defibrillator and improvements to the Gundaroo War Memorial. Gina said she would approach the GBFC regarding the defibrillator and the President and the Sec said they would discuss the Memorial improvements and seek

quotes for works. Then GBFC would be approached for funding the improvements.

ACTION 3.2 – Gina to approach GBFC regarding defibrillator funding

ACTION 3.3 – Clive and Sec to discuss memorial improvements, seek quotes for the work and then approach GBFC for funding.

- **Gundaroo Catholic Cemetery Grant Acquittal**

As raised in Correspondence In, YVC is seeking acquittal for the Completion of Local Heritage Grant 2008/2009 . Phil said he would take an action to acquit this grant by the due date 1 May 2009

ACTION 3.4 – Phil to send acquittal for completion of Local Heritage Grant 2008/2009 by due date 1 May 2009

- **GCA Sub-Committee Issues**

The Committee discussed the annual election of Office bearers for the various GCA Sub-Committees. The President and the Secretary stated that they were willing to continue as the Memorials Sub-Committee and the President said he would contact other Sub-Committees to ensure that they were aware of the annual election requirement. In regard to the Police Paddock, the issue of fees and ongoing maintenance of the Police Paddock fencing and structures was then discussed. It was noted that there was not a formal fee structure for agistment currently available for information. This fee structure would also include an allowance for maintenance for those placing their horses for long term agistment. This would allow all costs to be available when people are considering making an application to place their horse on the Police Paddock. Clive took an action to approach Peter McGlade to formulate a formal agistment fee structure for people wishing to use the Police Paddock facility.

- **ACTION 3.4 – Clive to approach Peter McGlade to develop a formal agistment fee structure for people wishing to use the Police Paddock facility**

7. Next Meeting

Thursday 21 May 2009, 35 Cork St Gundaroo, Commencing 7.00pm

OSB Michael Carew, Secretary

GCA ACTIONS

No	Issue	Action By	Status	Comments
1.1	GCA Committee to be informed regarding RTA options for existing bridge	Clive	Open	Clive awaiting a reply from the RTA
1.2	Yass Valley Council (YVC) to be approached regarding an application for a new grant for Cemetery works and supply information outlining the scope of work for the proposed tasks	Phil Langworthy	Closed	Phil approached YVC with grant proposal. This was subsequently approved by YVC on 11 Sep 08
1.3	GCA Sub-Committees to be approached regarding assistance to the Gundaroo Bush Festival (GBF)	Secretary	Closed	Phil contacted Soccer Sub-Committee, other Sub-Committee Chairs either on GBF or GCA Committees so action closed
2.1	Clive to write to Yass Valley Council nominating the Gundaroo Bush Festival for the Community Event of the Year	Clive	Closed	Clive wrote to YVC nominating GBF on 11Dec 08
3.1	Clive to write to Yass Valley Council seeking whether council guidance is available for development activities within Gundaroo eg a set of requirements or a draft LEP	Clive	Open	
3.2	Gina to approach GBFC regarding defibrillator funding	Gina	Open	
3.3	Clive and Sec to discuss memorial	Clive & SEC	Open	

	improvements, seek quotes for the work and then approach GBFC for funding			
3.4	Acquittal for completion of Local Heritage Grant 2008/2009 by due date 1 May 2009	Phil	Open	
3.5	Clive to approach Peter McGlade to develop a formal agistment fee structure for people wishing to use the Police Paddock facility	Clive	Open	

Gundaroo Community Association Inc

C/o Post Office
Gundaroo

Balance Sheet

As of 17/2/09

17/2/09
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Assets		
CASH ASSETS		
Sub-accounts		
GCA Committee Account	\$4,045.66	
Memorials SC Account	\$524.92	
Police Paddock SC Account	(\$719.54)	
Total Sub-accounts	<u>\$3,851.04</u>	
Soccer SC Cash Assets	\$11,120.44	
CAPITAL ASSETS		
Police Paddock Capital Assets	\$3,412.00	
Soccer SC Capital Assets	\$1,670.00	
Total CAPITAL ASSETS	<u>\$5,082.00</u>	
Total Assets		<u>\$20,053.48</u>
Liabilities		
GST Paid		<u>(\$39.60)</u>
Total Liabilities		(\$39.60)
Net Assets		<u>\$20,093.08</u>
Equity		
Retained Earnings	\$15,522.12	
Current Earnings	(\$773.41)	
Historical Balancing Account	\$5,344.37	
Total Equity	<u>\$20,093.08</u>	<u>\$20,093.08</u>

Profit & Loss Statement

November 2008 through December 2008

17/2/09
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INCOME

EXPENSES

GCA COMMITTEE

Bank Charges & Fees

\$10.55

Total GCA COMMITTEE

\$10.55

Total EXPENSES

\$10.55

Net Profit/(Loss)

(\$10.55)

Profit & Loss Statement

1/1/09 through 17/2/09

17/2/09
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INCOME

EXPENSES

GCA COMMITTEE		
GCA Insurance	\$386.71	
Total GCA COMMITTEE		<u>\$386.71</u>
POLICE PADDOCK SUB-COMMITTEE		
PP Insurance	\$386.70	
Total POLICE PADDOCK SUB-COMMI		<u>\$386.70</u>
Total EXPENSES		<u>\$773.41</u>
Net Profit/(Loss)		<u><u>(\$773.41)</u></u>