
**Gundaroo
Community
Association**

Gundaroo Community Association Inc
Post Office
Gundaroo, NSW 2620

President: Clive Mitchell-Taylor
Secretary: Michael Carew
Treasurer: Ian Thomas

MINUTES
COMMITTEE MEETING

Wednesday 20 May 2009, 35 Cork St Gundaroo, Commencing 7.00pm

Present:

Clive Mitchell-Taylor (Chair)
Ian Thomas
Gina Collins
Phil Langworthy
Linda Harris
Lindy Hayman
Michael Carew (Secretary)

Apologies:

Cecil Burgess

1. Previous minutes

Accepted without Amendment

2. Correspondence in

11	18 Feb 09	Ian to Phil L – 2008 Heritage Grants	Sec for filing	Closed
12	27 Feb 09	Peter McGlade to Ian – Public Liability Insurance	Sec for filing	Closed
13	21 Mar 09	YVC Sample Letter from Berrima Comm Assoc – Comment on DA	Sec for filing	Closed
14	20 Apr 09	Wayne Kotzur to Pres – Revised quote for work on Old Catholic Cemetery	Sec for filing	Closed

3. Correspondence out

10	01 Mar 09	Sec to Graeme Challinor - Committee Meeting Minutes Feb 09 forwarded for posting on website	Sec for filing	Closed
11	08 Mar 09	Gundaroo Soccer Sub-Committee December Financial Report	Sec for filing	Closed
12	10 Mar	Gundaroo Bridge Update – Pres to	Sec for	Closed

	09	RTA seeking Update	filing	
13	14 Apr 09	Pres to Herbie O’Flynn – Donation Catholic Archdiocese - Cemetery	Sec for filing	Closed
14	14 Apr 09	Pres to Wayne Kotzur – YVC Heritage Advice	Sec for filing	Closed

4. Membership

5 Members have joined

5. Financial report

Attached: Proposed Gina Seconded Phil **Accepted**

6. Other Business

- **Bridge Update** - Clive reported that he had been in contact with the RTA re the future of the old bridge and had been informed that there were some heritage issues that were being discussed internally by the RTA – Action Ongoing
- **Cork St DA Update** – Proposed development near Gundaroo Shop/Mrs Davis Cottage - Phil reported that an amended DA had been before council, had been approved and there was no further action in this matter.
- **Subcommittee elections** – Ongoing – Monuments Sub-Committee elections were held post meeting – Elected Clive – President, Michael Secretary, Ian – Treasurer.
- **Cemetery Heritage Grant Report** – Phil has emailed YVC re the acquittal of the heritage grant and is currently awaiting a reply to determine if YVC are happy with the proposed approach outlined in his letter.
Postscript: YVC accepted the deferred completion arrangements and the \$2000 grant will be acquitted in FY09/10.
- **Defibrillator procurement proposal** – Gina reported that half of the money has been allocated to the GCA from GBF Committee for the purchase of the defibrillator and was considering options for the remainder. Treasurer proposed that the purchase of the defibrillator should proceed now rather than wait until the full amount was raised on the understanding that fund raising action would continue until the full cost of the defibrillator is covered. This was agreed unanimously.
This information to be added to ACTION 3.2
- **ANZAC Day Report** - Clive – Good turn out approx 120 attended, including scouts and representatives from HARMAN.
- **Soccer Subcommittee Report** – Phil reported that the Bullocks and kids Soccer have amalgamated successfully and both activities have been well patronised in the 2009 season. The GCA soccer subcommittee had also launched an U11 junior Bullocks squad which was competing in the ACT competition.
- **Soldiers’ Hall** – Linda informed the meeting that the “Lone Pine” tree was yet to be planted at the hall as agreed with the Hall Committee.
ACTION 4.1 The Secretary took an action to liaise with the Hall Committee to find a suitable position for the tree to be planted.
- **Spring Festival** – Lindy reported that there were still monies held by the Spring Festival Committee, approx \$2000. Lindy requested advice on how these monies could be used. One suggestion was to

use the money to beautify the Gundaroo Cemetery, plant trees, and seats for the visitors. Proposed by the Treasurer that the GCA offer to the Spring Festival Committee use of the GCA bank account to hold the Spring Festival Committee's funds. The funds would appear in the GCA accounts as a separate line item and would only be disbursed by the Treasurer on advice from a nominated representative of the Spring Festival Committee. These funds would not be used for GCA purposes. Proposal seconded by Gina, agreed unanimously.

ACTION 4.2 Lindy to communicate to the former Spring Festival Committee the GCA offer and, if accepted by them, Treasurer to arrange for receipt of funds and amend GCA accounts.

7. Next Meeting – AGM

The next meeting will be the AGM which will be held at Gundaroo Wine Bar commencing at 7.30 pm on Wednesday 24 June 2009. The meeting was closed at 8.45pm.

OSB

Michael Carew
Secretary

OUTSTANDING ACTIONS

No	Issue	Action By	Status	Comments
1.1	GCA Committee to be informed regarding RTA options for existing bridge	Clive	Open	Action Ongoing Clive has liaised with the RTA who are exploring heritage issues
1.2	Yass Valley Council (YVC) to be approached regarding an application for a new grant for Cemetery works and supply information outlining the scope of work for the proposed tasks	Phil Langworthy	Closed	Phil approached YVC with grant proposal. This was subsequently approved by YVC on 11 Sep 08
1.3	GCA Sub-Committees to be approached regarding assistance to the Gundaroo Bush Festival (GBF)	Secretary	Closed	Phil contacted Soccer Sub-Committee, other Sub-Committee Chairs either on GBF or GCA Committees so

				action closed
2.1	Clive to write to Yass Valley Council nominating the Gundaroo Bush Festival for the Community Event of the Year	Clive	Closed	Clive wrote to YVC nominating GBF on 11Dec 08
3.1	Clive to write to Yass Valley Council seeking whether council guidance is available for development activities within Gundaroo eg a set of requirements or a draft LEP	Clive	Open	
3.2	Gina to approach GBFC regarding defibrillator funding	Gina & Treasurer	Open	Funding for half the purchase price has been received by GCA via a GBFC donation. The purchase of the defibrillator to proceed now rather than wait until the full amount was raised on the understanding that fund raising action would continue until the full cost of the defibrillator is covered.
3.3	Clive and Sec to discuss memorial improvements, seek quotes for the work and then approach GBFC for funding	Clive & SEC	Closed	Quotes for improvements were arranged – replace sleepers with stone wall. Found to be too expensive for the monies available from GBFC – Other methods to be examined eg DVA grant
3.4	Acquittal for completion of Local Heritage Grant	Phil	Open	Action Ongoing Phil has written to YVC re the

	Heritage Grant 2008/2009 by due date 1 May 2009			acquittal of the heritage grant and is currently awaiting a reply.
3.5	Clive to approach Peter McGlade to develop a formal agistment fee structure for people wishing to use the Police Paddock facility	Clive	Open	Action Ongoing Fee Structure and Conditions of agistment to be posted on the GCA website and advertised in the Gazette
4.1	Secretary to liaise with the Hall Committee to find a suitable position for the "Lone Pine" tree to be planted	Sec	Closed	Sec has liaised with Hall Committee re the positioning of the "Lone Pine" tree. It was agreed that it would be positioned 8M from the Hall block rear boundary in the centre of the block (a proposed memorial garden will be constructed around it)
4.2	Lindy to communicate to the former Spring Festival Committee the GCA offer and, if accepted by them, Treasurer to arrange for receipt of funds and amend GCA accounts.	Lindy and Treasurer	Open	

Gundaroo Community Association Inc

Balance Sheet

As of 20/5/09

Assets		
CASH ASSETS		
GCA Bank Account		\$0.00
Undeposited Cheques & Cash		\$0.00
Sub-accounts		
GCA Committee Account	\$8,528.31	
Memorials SC Account	\$424.92	
Police Paddock SC Account	\$180.00	
Total Sub-accounts		\$9,133.23
Soccer SC Cash Assets		\$11,120.44
CAPITAL ASSETS		
GCA Committee Capital Assets		\$0.00
Memorials SC Capital Assets		\$0.00
Police Paddock Capital Assets		\$3,412.00
Soccer SC Capital Assets		\$1,670.00
Total CAPITAL ASSETS		\$5,082.00
Trade Debtors		\$0.00
disused		\$0.00
Total Assets		<u>\$25,335.67</u>
Liabilities		
Trade Creditors		\$0.00
GST Collected		\$0.00
GST Paid		\$0.00
Total Liabilities		<u>\$0.00</u>
Net Assets		<u><u>\$25,335.67</u></u>
Equity		
Retained Earnings		\$15,482.52
Current Earnings		\$4,508.78
Historical Balancing Account		\$5,344.37
Total Equity		<u><u>\$25,335.67</u></u>

Gundaroo Community Association Inc

Profit & Loss Statement

17/2/09 through 20/5/09

INCOME

GCA Committee		
Membership Subscriptions	\$25.00	
Bank Credit Interest	\$0.00	
Donations to GCA	\$1,482.00	
GCA PROJECTS		
Old Catholic Cemetry Project	\$3,000.00	
Bridge Photo Competition	\$0.00	
Total GCA Committee		<u>\$4,507.00</u>
MEMORIALS Sub-committee		
Donations to Mem SC	\$0.00	
Government Grants to Mem SC	\$0.00	
Total MEMORIALS Sub-committee		<u>\$0.00</u>
POLICE PADDOCK Sub Committee		
Donations to PP SC	\$231.00	
PP Agistment Fees	\$888.54	
Total POLICE PADDOCK Sub Committ		<u>\$1,119.54</u>
SOCCER Sub-Committee		
Soccer SC Income	\$0.00	
Total INCOME		<u>\$5,626.54</u>

EXPENSES

GCA COMMITTEE		
Bank Charges & Fees	\$13.80	
Office Supplies & Services	\$0.00	
Government Fees & Levies	\$0.00	
AGM Expenses	\$0.00	
GCA Insurance	\$0.00	
GCA PROJECTS		
Old Catholic Cemetry Project	\$0.00	
Bridge Photo Competition	\$0.00	
Total GCA COMMITTEE		<u>\$13.80</u>
MEMORIALS SUB-COMMITTEE		
War Memorial Project	\$0.00	
ANZAC Day	\$100.00	
POLICE PADDOCK SUB-COMMITTEE		
PP Lease Costs	\$0.00	
PP Council Rates	\$0.00	
PP Insurance	\$0.00	
PP Tree Planting Project	\$220.00	
Total POLICE PADDOCK SUB-COMMI		<u>\$220.00</u>
SOCCER SUB-COMMITTEE		
Soccer SC Expenses	\$0.00	
Total EXPENSES		<u>\$333.80</u>
Net Profit/(Loss)		<u>\$5,292.74</u>