

**Gundaroo  
Community  
Association**

Gundaroo Community Association Inc  
Post Office  
Gundaroo, NSW 2620

President: Phil Langworthy  
Secretary: Tony Davis  
Treasurer: Ian Thomas

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**COMMITTEE MEETING**

Wednesday 19th September 2007, 7:30-9:15pm cnr Lot/Lute St, Gundaroo

**MINUTES**

**Present:**

Phil Langworthy	President
Tony Davis	Secretary
Ian Thomas	Treasurer
Sascha Sheehan	Committee Member
Gina Collins	Committee Member
Simon Parcell	Committee Member

**Apologies:**

Michael Carew	Committee Member
Clive M-T	Committee Member

Meeting opened: 7:45pm

General opening comments including:

- Peter McGlade (Police Paddock Sub-Committee)– Congratulations on the birth of their child, Samuel.
- Rob Milnes' resignation from the GCA Committee. The GCA thank him for all his hard work for the GCA.

**Item 1. Previous minutes**

**Re: Matters arising from GCA committee meeting 15th May 2007**

- a. Re: Auditing the GCA accounts. Carry this forward till next meeting.
- b. Re: Social Soccer. The social soccer season ended well, with a BBQ and presentation of trophies to all the kids.

- c. Re Onsite sewer inspections. P.L to email T.D final draft of letter. T.D to mail.
- d. Re: Bridge Naming Competition. General feeling about the bridge name seems to be “It’s the Gundaroo Bridge”. General feeling is that we leave the competition unless Conrad would like to pursue it further.
- e. P.L to have grant application in for the Old Catholic Cemetery Project by this Friday (21/9).

**P.L proposed minutes be accepted as true, G.C Seconded, all in favour.**

## Item 2. Correspondence In

Date	Source	Type	Description	Attachments	Location of file
12/9/2007	Barbara Reid	Email	Caretaker request for Park		In

- a. The email was a request from a self confessed “grey nomad” looking for a place to park and live for an indefinite period for free in return for duties done, including a potential camping fee collection. P.L returned their email, to contact Park trustees.

## Item 3. Correspondence Out

Date	Source	Type	Description	Attachments	Location of file

## Item 4. Membership report

- a. It was noted that there are so far 45 financial members for this financial year.

## Item 5. Financial Report

- a. For Balance Sheet see Appendix A. Among the comments and discussion were:
  - a. Sub-accounts are in credit now. Bills have been paid.
  - b. Historical balance – original balance before IT took over accounts.
  - c. Police paddock – Even though they have received monies from the GBF, the agistment contribution would still need to be made, and the gifted monies used for Capital Works on the Paddock.
- b. For Profit & Loss see Appendix B. Among the comments and discussion were:
  - a. Donations arrived last month from the GBF disbursement and from YVC who donated an amount equal to the rates.
  - b. Social Soccer reimbursed public liability contribution.
- c. An increased number have used electronic funds transfer.

## Item 6. Other Business

### a. New GCA Gazette Ed.

- a. With the resignation of Rob Milne who took the role as the GCA Gazette Editor, there is now a need to fill his role. Simon offered to work with Gina on this role.

### b. Bridge naming/Photo Comp

- a. Bridge naming – As mentioned earlier, General feeling about the bridge name seems to be “It’s the Gundaroo Bridge”. Perhaps we could leave the competition unless Conrad would like to pursue it further.
- b. Iain has asked P.L for candidates for Photo Comp judges. Judges yet to be determined. P.L commented that his advice was to have a panel with a balance of expertise. Some examples were Michael Fitch, Graeme Challinor.

### c. GCA Plan (See Appendix C)

- a. Re: Defibrillator Project. It might be worth approaching prominent local identities as well for project assistance.

### d. GCA Cycling event

- a. Park trust organising cycle event in conjunction with the Viking Cycling Club. The event cancelled at the last minute due to lack of emergency traffic plan.
- b. Disappointing outcome for the village, although many lessons learnt in hosting a future event.

### e. Oval water grant

- a. A group working in conjunction with Park Trust have won a \$50K grant to improve irrigation to the Park. Grant acquittal and expenditure to be managed in conjunction with Park Trust.
- b. Noted however that the Social Soccer group would be benefiting from this project and that one of the chief co-ordinators of the project is the president of the Social Soccer Sub-Committee.

**f. GBF**

- a. P.L and S.S reported back from recent GBF community consultative meeting. Among that discussed were:
  - i. GBF constitution now adds GCA as a beneficiary as well as giving attendance, voting etc rights to the GBF meetings.
  - ii. Future of the GBF event – likely to return to main street.
  - iii. Not looking to run it next year. But to 2009.
  - iv. Likely to move away from horse events.
  - v. Unlikely to have as much corporate income.
- b. Important for the GCA and its sub-committees to come up with a new revenue base. It is looking likely that each community group will be forced to raise their own funds on the day of the event, while the GBF would provide the infrastructure and support.

**g. Old Catholic Cemetery**

- a. Decisions made at the recent on-site meeting include:
  - i. Removal of remaining elm stumps so that we could use YVC contractor to mow site. It creates a blank canvas for future works.
  - ii. General endorsement of stump grinding and levelling.
  - iii. Potential of creating a mini completed project on one or two tombs to excite interest.
- b. Among the discussion were:
  - i. Workshopping ideas for future project management of the OCC (Old Catholic Cemetery). One sure way would be to creating as interest group that would be passionate about such future works. Perhaps the potential of a Gundaroo Historical Society?
  - ii. Need to include Gazette article regarding project.
  - iii. Leveraging benefit: Perhaps using the site for Horse agistment?

**h. Confirmation of public reserve for war memorial.**

- a. G.C. received the paperwork that confirms that the War Memorial is now a Public reserve. P.L to forward copy for secretary records.

**Item 7. Next Meeting**

<p><b>COMMITTEE MEETING 7:30PM ON 17TH WED, OCTOBER</b> <b>MEETING PLACE: 32 CORK ST</b></p>
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**Meeting Closed 9:15pm**

**Appendix A: Balance Sheet****Gundaroo Community Association Inc**C/o Post Office  
Gundaroo, NSW 2620**Balance Sheet**

19/9/07

<b>Assets</b>		
Bank Account (suspense a/c)		\$0.00
Cash Assets		
Undeposited Cheques	\$0.00	
Cash Accounts		
GCA Cash Drawer	\$0.00	
Memorials Cash Drawer	\$0.00	
PP Cash Drawer	\$0.00	
Total Cash Accounts		\$0.00
Bank Sub-accounts		
GCA Committee Bank Balance	\$2,823.42	
Memorials SC Bank Balance	\$511.92	
PP SC Bank Balance	\$332.48	
Total Bank Sub-accounts		\$3,667.82
Soccer SC Bank Account & Cash	\$5,681.16	
Total Cash Assets		\$9,348.98
Capital Assets		
PP Capital Improvements		
Fencing	\$2,500.00	
Horse Shelter	\$745.00	
Water Supply	\$167.00	
Total PP Capital Improvements		\$3,412.00
Soccer Capital Assets		
Trailer	\$650.00	
Soccer Equipment	\$0.00	
Total Capital Assets		\$4,062.00
Heritage Commission Grant		\$0.00
Trade Debtors		\$0.00
Total Assets		\$13,410.98
<b>Liabilities</b>		
Trade Creditors		\$0.00
		\$0.00
		\$0.00
Total Liabilities		\$0.00
<b>Net Assets</b>		
		\$13,410.98
<b>Equity</b>		
Retained Earnings	\$6,209.73	
Current Earnings	\$1,856.88	
Historical Balancing Account	\$5,344.37	
Total Equity		\$13,410.98

**Appendix B: Profit & Loss Statement****Gundaroo Community Association Inc**C/o Post Office  
Gundaroo, NSW 2620**Profit & Loss Statement****August 2007 through September 2007**19/9/07  
15:34:46

	<i>Selected Period</i>	<i>% of Sales</i>	<i>Year to Date</i>	<i>% of YTD Sales</i>
<b>Income</b>				
GCA Committee				
Membership Subscriptions	\$65.00	3.3%	\$225.00	4.0%
Bank Credit Interest	\$0.00	0.0%	\$12.32	0.2%
Donations to GCA	\$150.00	7.6%	\$150.02	2.7%
Old Catholic Cemetery Project	\$0.00	0.0%	\$3,000.00	53.2%
Bridge Photo Competition	\$40.00	2.0%	\$40.00	0.7%
<b>Total GCA Committee</b>	<b>\$255.00</b>	<b>12.9%</b>	<b>\$3,427.34</b>	<b>60.7%</b>
Memorials Sub-Committee				
Donations to Mem SC	\$500.00	25.4%	\$1,000.00	17.7%
Government Grants to Mem SC	\$0.00	0.0%	\$0.00	0.0%
<b>Total Memorials Sub-Committee</b>	<b>\$500.00</b>	<b>25.4%</b>	<b>\$1,000.00</b>	<b>17.7%</b>
Police Paddock Sub-Committee				
Donations to PP SC	\$1,216.76	61.7%	\$1,216.76	21.6%
Agistment Fees	\$0.00	0.0%	\$0.00	0.0%
<b>Total Police Paddock Sub-Committee</b>	<b>\$1,216.76</b>	<b>61.7%</b>	<b>\$1,216.76</b>	<b>21.6%</b>
Soccer Sub-Committee				
Soccer Income	\$0.00	0.0%	\$0.00	0.0%
<b>Total Soccer Sub-Committee</b>	<b>\$0.00</b>	<b>0.0%</b>	<b>\$0.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>\$1,971.76</b>	<b>100.0%</b>	<b>\$5,644.10</b>	<b>100.0%</b>
<b>Expenses</b>				
GCA Committee				
Bank Charges & Fees	\$18.25	0.9%	\$64.40	1.1%
Office Supplies & Services	\$0.00	0.0%	\$0.00	0.0%
Postage	\$0.00	0.0%	\$5.00	0.1%
Government Fees & Levies	\$0.00	0.0%	\$43.00	0.8%
Minor Projects	\$0.00	0.0%	\$0.00	0.0%
Miscellaneous Expenses	\$0.00	0.0%	\$179.35	3.2%
GCA Insurance	(\$388.48)	(19.7%)	\$0.00	0.0%
Old Catholic Cemetery Project	\$1,224.85	62.1%	\$2,381.60	42.2%
Bridge Photo Competition	\$0.00	0.0%	\$0.00	0.0%
<b>Total GCA Committee</b>	<b>\$854.62</b>	<b>43.3%</b>	<b>\$2,673.35</b>	<b>47.4%</b>
Memorials Sub-Committee				
War Memorial Project	\$0.00	0.0%	\$500.00	8.9%
<b>Total Memorials Sub-Committee</b>	<b>\$0.00</b>	<b>0.0%</b>	<b>\$500.00</b>	<b>8.9%</b>
Police Paddock Sub-Committee				
PP Lease Costs	\$0.00	0.0%	\$0.00	0.0%
PP Council Rates	\$84.76	4.3%	\$222.89	3.9%
PP Insurance	\$0.00	0.0%	\$388.48	6.9%
<b>Total Police Paddock Sub-Committee</b>	<b>\$84.76</b>	<b>4.3%</b>	<b>\$611.37</b>	<b>10.8%</b>
Soccer Sub-Committee				
Soccer Expenses	\$0.00	0.0%	\$2.50	0.0%
<b>Total Soccer Sub-Committee</b>	<b>\$0.00</b>	<b>0.0%</b>	<b>\$2.50</b>	<b>0.0%</b>
<b>Total Expenses</b>	<b>\$939.38</b>	<b>47.6%</b>	<b>\$3,787.22</b>	<b>67.1%</b>
<b>Operating Profit</b>	<b>\$1,032.38</b>	<b>52.4%</b>	<b>\$1,856.88</b>	<b>32.9%</b>
<b>Other Expenses</b>				
Write-off Heritage Grant	\$0.00	0.0%	\$0.00	0.0%
<b>Total Other Expenses</b>	<b>\$0.00</b>	<b>0.0%</b>	<b>\$0.00</b>	<b>0.0%</b>
<b>Net Profit/(Loss)</b>	<b>\$1,032.38</b>	<b>52.4%</b>	<b>\$1,856.88</b>	<b>32.9%</b>

**Appendix C: GCA PLAN 2007**

ITEM	OBJECTIVE	DATE	ORIGIN	PLAN	STATUS
WW1 Memorial site	Subdivide from corner residential block	28 Jun 05	Phil	YVC to correspond with owner & pay all costs	IN PROGRESS
Catholic Cemetery	Restore & Maintain	7 Jul 05	Sharon	Apply for next round of Heritage funding. Michael Dwyer to coordinate works upon successful application.	IN PROGRESS
Flagpole	Install at WW1 Memorial	4 Jul 05	Rod	Subcommittee to make a decision around current funding whether to install, lighting/flagpole or Sandstone edging.	IN PROGRESS by subcommittee.
Membership Drive	Maximise Village participation in GCA	6 Jul 05	Iain	Promotion at AGM function	IN PROGRESS
New Arrival Pack	Develop New Arrivals Pack	1 Jun 05	Sharon	Formulate draft material. Sharon to consolidate pack.	DEFERRED
Traffic Calming	Implement four measures re speeding	Ongoing	Phil	YVC. Monitor progress through Local Area Traffic Mgt Plan	IN PROGRESS
GCA Noticeboard	Install new weatherproof display at PO	22 Jun 05	Phil	Wayne K. to develop spec. Paul C. to fund. Sharon to manage.	IN PROGRESS
GBFB Driveway	Replace YVC road barriers at driveway	7 Jul 05	Rod	Action commenced between GBFB & YVC. Monitor progress as part of Main St Program.	MAIN ST WORKS
Main Street Bins	Consider installation public rubbish bins	7 Jul 05	Rod	Gauge village opinion. Discuss with YVC.	MAIN ST WORKS
Walking Track	Expend remaining Dept Sport/Rec Grant.	Ongoing	Ronis	Pursue YVC works on northern loop of walking track	DEFERRED
Community Defibrillator	Install Defibrillator available for use in emergency	Jan 07	Gina	To research funding availability and feasibility. To then carry out feasibility study.	IN PROGRESS
Clean-up Gundaroo Roads	Community Clean-up Day	Jan 07	Michael	Explore possibility of Cleanup Australia campaign in Gundaroo. Coordinate with YVC.	To be started.
Sewer Inspection Investigation	To confirm details surrounding recent sewer inspections	Jan 07	Phil	To continue to contact YVC for details.	IN PROGRESS
Bridge Photo Competition	To capture a photographic history of the bridge before it is removed	Jan 07	Iain	To find sponsors for prizes, determine exhibition and rights to photos. To regularly market the competition to continue awareness. To carry out competition.	IN PROGRESS
Bridge Naming Competition	To have the new bridge locally significant	July 07	Conrad	Determine feasibility. Market as opportunity to propose name for Bridge. Carry out competition.	IN PROGRESS
Solar Panel Proposal	To have a eco project owned by the village	July 07	Iain	To research funding and feasibility. To coordinate with other community groups involved. To carry out project.	IN PROGRESS
Village water & Sewerage Report	To follow up ideas put forward by local environmentalist.	July 07	Iain	Research feasibility.	Iain to brief GCA.
Local Street planting	To beautify Gundaroo streets	Feb 07	Sascha		To be Started.
Traffic Calming back streets	To raise motorists awareness of the presence of kids on our streets.	Feb 07	Sascha		To be Started.