
**Gundaroo
Community
Association**

Gundaroo Community Association Inc
Post Office
Gundaroo, NSW 2620

President: Phil Langworthy
Secretary: Tony Davis
Treasurer: Ian Thomas

COMMITTEE MEETING

Wednesday 17th October 2007, 7:50-8:50pm, 32 Cork St, Gundaroo

MINUTES

Present:

Phil Langworthy	President
Ian Thomas	Treasurer
Tony Davis	Secretary
Michael Carew	Committee Member

Apologies:

Gina Collins	Committee Member
Sascha Sheehan	Committee Member
Clive MT	Committee Member

Meeting opened: 7:50pm

Item 1. Previous minutes

Re: Matters arising from GCA committee meeting 19th September 2007

- a. Re: Auditing the GCA accounts. Carry this forward till next meeting.
- b. Re Onsite sewer inspections.
 - a. T.D brought updated draft for suggestions on:
 - i. Formatting of distribution list
 - ii. Confirmation of addresses.
 - b. Action: T.D to mail.**
- c. Re: Bridge naming Competition. P.L received a Telephone call from a relative of a past member of the village. In this conversation she brought to our attention that the Bridge used to be called the "Bowylie Bridge". Can anyone confirm or shed any further information?

- d. Re: GCA Gazette Ed. **Action: Simon Parcell to take on for month of November.**
- a. Re: Confirmation of public reserve for war memorial. G.C passed on thanks on behalf of the GCA to David for this transaction. **Action: M.C to write a formal letter of thanks.**

P.L proposed minutes be accepted as true, I.T Seconded, all in favour.

Item 2. Correspondence In

Date	Source	Type	Description	Attachments	Location of file
1/10/07	Minister for Roads	Letter	Reply Re: Gundaroo Bridge Works		In
3/10/07	Dept of Lands	Letter	New Rental amount on Crown Land leases		In
17/10/07	Dept of Lands	Letter	Land lease bill		Passed on to Treasurer
17/10/07	YVC	Letter	Acceptance of Heritage Grant NB: Acceptance required within 21 days	Acceptance Form, Completion Report, Guidelines	CCP
17/10/07	YVC Heritage	Letter/Report	Heritage Advice for works at The Old Cemetery		CCP
17/10/07	Davis Faulkner & Co	Series of letters	Confirmation of War memorial Site now under Public Ownership		WM

- a. Re: Letter from the Minister for Roads. Letter conceded commitment to further consultation with GCA about options for existing bridge and traffic calming measures. The letter also gave the GCA a line of communication with the asset manager managing the project. P.L to contact. **Action: PL**
- b. Re: Acceptance of Heritage grant. **Action: P.L to give Sec a copy of completed acceptance form. Send form to YVC. Advice contractor to start work.**
- c. Re: Heritage advice: Used as technical advice for current and future cemetery works.

Item 3. Correspondence Out

Date	To	Type	Description	Attachments	Location of file
27/09/07	YVC	Letter/Fax	Heritage Grant Application		CCP

Item 4. Membership report

- a. Four members have renewed.

Item 5. Financial Report

- a. Balance Sheet. (See appendix A.)
 - a. The donation from GBF now appear.
 - b. Postage and GCA Insurance paid by SSSC.
 - c. Awaiting November report from SSSC.
- b. Profit & Loss. (See appendix B.)
 - a. Awaiting November report from SSSC.

Item 6. Other Business

- b. **War Memorial**
 - a. Work being put in to organise stonework for memorials on a reasonable cost neutral basis.
- c. **Horse Paddock**
 - a. Planting been done on Western boundary
- d. **Bridge naming/Photo Comp**
 - a. Entries for the Competition closed Sept 4th.
 - b. The entries to be displayed at the Soldiers Memorial Hall from the 21/10 to the 4/11/07.
 - c. Up until the 31/10/07 viewers can vote for a photo for the Peoples Choice award.
 - d. I.F has published the details in the October Gazette.
 - e. Prizes winners to be announced in the November Gazette.

Item 7. Next Meeting

<p>COMMITTEE MEETING 7:30PM ON 21ST WED, NOVEMBER MEETING PLACE: 10 DAVID ST</p>
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Meeting Closed 8:50pm

Appendix A: Balance Sheet**Gundaroo Community Association Inc**C/o Post Office
Gundaroo, NSW 2620**Balance Sheet**

16/10/07

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Assets		
Bank Account (suspense a/c)		\$0.00
Cash Assets		
Undeposited Cheques	\$0.00	
Cash Accounts		
GCA Cash Drawer	\$0.00	
Memorials Cash Drawer	\$0.00	
PP Cash Drawer	\$0.00	
Total Cash Accounts	<hr/>	\$0.00
Bank Sub-accounts		
GCA Committee Bank Balance	\$2,821.97	
Memorials SC Bank Balance	\$511.92	
PP SC Bank Balance	\$332.48	
Total Bank Sub-accounts	<hr/>	\$3,666.37
Soccer SC Bank Account & Cash	\$5,681.16	
Total Cash Assets	<hr/>	\$9,347.53
Capital Assets		
PP Capital Improvements		
Fencing	\$2,500.00	
Horse Shelter	\$745.00	
Water Supply	\$167.00	
Total PP Capital Improvements	<hr/>	\$3,412.00
Soccer Capital Assets		
Trailer	\$650.00	
Soccer Equipment	\$0.00	
Total Capital Assets	<hr/>	\$4,062.00
Heritage Commission Grant		\$0.00
Trade Debtors		\$0.00
Total Assets	<hr/>	\$13,409.53
Liabilities		
Trade Creditors		\$0.00
		\$0.00
		\$0.00
Total Liabilities	<hr/>	\$0.00
Net Assets		<hr/> <u>\$13,409.53</u>
Equity		
Retained Earnings		\$6,209.73
Current Earnings		\$1,855.43
Historical Balancing Account		\$5,344.37
Total Equity	<hr/>	<hr/> <u>\$13,409.53</u>

Appendix B: Profit & Loss Statement**Gundaroo Community Association Inc**C/o Post Office
Gundaroo, NSW 2620**Profit & Loss Statement****September 2007 through October 2007**16/10/07
15:59:44

	<i>Selected Period</i>	<i>% of Sales</i>	<i>Year to Date</i>	<i>% of YTD Sales</i>
Income				
GCA Committee				
Membership Subscriptions	\$25.00	1.3%	\$230.00	4.1%
Bank Credit Interest	\$0.00	0.0%	\$12.32	0.2%
Donations to GCA	\$150.00	7.9%	\$150.02	2.7%
Old Catholic Cemetery Project	\$0.00	0.0%	\$3,000.00	53.1%
Bridge Photo Competition	\$0.00	0.0%	\$40.00	0.7%
Total GCA Committee	\$175.00	9.3%	\$3,432.34	60.8%
Memorials Sub-Committee				
Donations to Mem SC	\$500.00	26.4%	\$1,000.00	17.7%
Government Grants to Mem SC	\$0.00	0.0%	\$0.00	0.0%
Total Memorials Sub-Committee	\$500.00	26.4%	\$1,000.00	17.7%
Police Paddock Sub-Committee				
Donations to PP SC	\$1,216.76	64.3%	\$1,216.76	21.5%
Agistment Fees	\$0.00	0.0%	\$0.00	0.0%
Total Police Paddock Sub-Committee	\$1,216.76	64.3%	\$1,216.76	21.5%
Soccer Sub-Committee				
Soccer Income	\$0.00	0.0%	\$0.00	0.0%
Total Soccer Sub-Committee	\$0.00	0.0%	\$0.00	0.0%
Total Income	\$1,891.76	100.0%	\$5,649.10	100.0%
Expenses				
GCA Committee				
Bank Charges & Fees	\$11.10	0.6%	\$64.40	1.1%
Office Supplies & Services	\$0.00	0.0%	\$0.00	0.0%
Postage	\$6.45	0.3%	\$11.45	0.2%
Government Fees & Levies	\$0.00	0.0%	\$43.00	0.8%
Minor Projects	\$0.00	0.0%	\$0.00	0.0%
Miscellaneous Expenses	\$0.00	0.0%	\$179.35	3.2%
GCA Insurance	(\$388.48)	(20.5%)	\$0.00	0.0%
Old Catholic Cemetery Project	\$0.00	0.0%	\$2,381.60	42.2%
Bridge Photo Competition	\$0.00	0.0%	\$0.00	0.0%
Total GCA Committee	(\$370.93)	(19.6%)	\$2,679.80	47.4%
Memorials Sub-Committee				
War Memorial Project	\$0.00	0.0%	\$500.00	8.9%
Total Memorials Sub-Committee	\$0.00	0.0%	\$500.00	8.9%
Police Paddock Sub-Committee				
PP Lease Costs	\$0.00	0.0%	\$0.00	0.0%
PP Council Rates	\$0.00	0.0%	\$222.89	3.9%
PP Insurance	\$0.00	0.0%	\$388.48	6.9%
Total Police Paddock Sub-Committee	\$0.00	0.0%	\$611.37	10.8%
Soccer Sub-Committee				
Soccer Expenses	\$0.00	0.0%	\$2.50	0.0%
Total Soccer Sub-Committee	\$0.00	0.0%	\$2.50	0.0%
Total Expenses	(\$370.93)	(19.6%)	\$3,793.67	67.2%
Operating Profit	\$2,262.69	119.6%	\$1,855.43	32.8%
Other Expenses				
Write-off Heritage Grant	\$0.00	0.0%	\$0.00	0.0%
Total Other Expenses	\$0.00	0.0%	\$0.00	0.0%
Net Profit/(Loss)	\$2,262.69	119.6%	\$1,855.43	32.8%

Appendix C: GCA PLAN 2007

ITEM	OBJECTIVE	DATE	ORIGIN	PLAN	STATUS
WW1 Memorial site	Subdivide from corner residential block	28 Jun 05	Phil	YVC to correspond with owner & pay all costs	IN PROGRESS
Catholic Cemetery	Restore & Maintain	7 Jul 05	Sharon	Apply for next round of Heritage funding. Michael Dwyer to coordinate works upon successful application.	IN PROGRESS
Flagpole	Install at WW1 Memorial	4 Jul 05	Rod	Subcommittee to make a decision around current funding whether to install, lighting/flagpole or Sandstone edging.	IN PROGRESS by subcommittee.
Membership Drive	Maximise Village participation in GCA	6 Jul 05	Iain	Promotion at AGM function	IN PROGRESS
New Arrival Pack	Develop New Arrivals Pack	1 Jun 05	Sharon	Formulate draft material. Sharon to consolidate pack.	DEFERRED
Traffic Calming	Implement four measures re speeding	Ongoing	Phil	YVC. Monitor progress through Local Area Traffic Mgt Plan	IN PROGRESS
GCA Noticeboard	Install new weatherproof display at PO	22 Jun 05	Phil	Wayne K. to develop spec. Paul C. to fund. Sharon to manage.	IN PROGRESS
GBFB Driveway	Replace YVC road barriers at driveway	7 Jul 05	Rod	Action commenced between GBFB & YVC. Monitor progress as part of Main St Program.	MAIN ST WORKS
Main Street Bins	Consider installation public rubbish bins	7 Jul 05	Rod	Gauge village opinion. Discuss with YVC.	MAIN ST WORKS
Walking Track	Expend remaining Dept Sport/Rec Grant	Ongoing	Ronis	Pursue YVC works on northern loop of walking track	DEFERRED
Community Defibrillator	Install Defibrillator available for use in emergency	Jan 07	Gina	To research funding availability and feasibility. To then carry out feasibility study.	IN PROGRESS
Clean-up Gundaroo Roads	Community Clean-up Day	Jan 07	Michael	Explore possibility of Cleanup Australia campaign in Gundaroo. Coordinate with YVC.	To be started.
Sewer Inspection Investigation	To confirm details surrounding recent sewer inspections	Jan 07	Phil	To continue to contact YVC for details.	IN PROGRESS
Bridge Photo Competition	To capture a photographic history of the bridge before it is removed	Jan 07	Iain	To find sponsors for prizes, determine exhibition and rights to photos. To regularly market the competition to continue awareness. To carry out competition.	IN PROGRESS
Bridge Naming Competition	To have the new bridge locally significant	July 07	Conrad	Determine feasibility. Market as opportunity to propose name for Bridge. Carry out competition.	IN PROGRESS
Solar Panel Proposal	To have a eco project owned by the village	July 07	Iain	To research funding and feasibility. To coordinate with other community groups involved. To carry out project.	IN PROGRESS
Village water & Sewerage Report	To follow up ideas put forward by local environmentalist.	July 07	Iain	Research feasibility.	Iain to brief GCA.
Local Street planting	To beautify Gundaroo streets	Feb 07	Sascha		To be Started.
Traffic Calming back streets	To raise motorists awareness of the presence of kids on our streets.	Feb 07	Sascha		To be Started.