
**Gundaroo
Community
Association**

Gundaroo Community Association Inc
Post Office
Gundaroo, NSW 2620

President: Phil Langworthy
Secretary: Tony Davis
Treasurer: Ian Thomas

COMMITTEE MEETING

Wednesday 21st November 2006, 7:30-8:45pm Private Room Gundaroo Wine Bar

MINUTES

Present:

Phil Langworthy	President
Tony Davis	Secretary
Ian Thomas	Treasurer
Michael Carew	Committee Member
Graeme Shannon	Committee Member

Apologies:

Liz Clark	Committee Member
Gina Collins	Committee Member
Tony LeMesurier	Committee Member

Item 1. Previous minutes

Re: Matters arising from GCA committee meeting 25th October 2006

- 1.1.1.5b. Monies still owing from Anzac services (Grazing)-Cheque to arrive
- 1.1.5c. I.T. to confirm financial report from GCA-SSSC received.
- 1.1.1.6c. Status of GCA Bank authorisation update and Internet access to account- I.T to co-ordinate signatory reform. Looks like an Internet access option is not available.
- 1.1.6. GCA automated mailing list: Looks like combining/rationalising both GCA websites will be the future outcome. Liz. Clark. Report next meeting.
- 1.1.7. Re: Gundaroo Bridge-Letter drafted by P.L. to be discussed further in this meeting at item 6.
- 6a. Iain gazetted bridge event. I.T spoke with Iain Fyfe out of session further about financial details.

- 6b. P.L has had PPSC/SSSC 50/50 Insurance split confirmed as fair by both subcommittees.

I.T proposed minutes be accepted as true, P.L seconded, all in favour.

Item 2. Correspondence In

Date	Source	Type	Description	Attachments	Location of file
9/11/2006	YVC	Letter	YVC agreement for funds re: Old Catholic Cemetery		CCP

- a. P.L noted Ben Haesler to burn elm sucker piles on the cemetery site. T LM is the project officer.

Item 3. Correspondence Out

Date	To	Type	Description	Location of file
7/11/06	GBR	Email	Describing Potential funds disbursements from bush races	out

Item 4. Membership report

- a. No new members.

Item 5. Financial Report

- a. I.T presented financial report. See Appendix A & B.
- b. Of note was the addition of PPSC expenses. I.T commented on the sizeable PP capital improvements made by the sub-committee at their expense.

Item 6. Other Business

- a. One GCA website -> next meeting
- b. SSSC Instrument of Appointment ready for ratification. Instrument modelled on the GCA constitution, outlining office bearers' roles and responsibilities, reporting responsibilities etc.
 - a. P.L proposed endorsement of the "2nd draft" of the SSSC Instrument of Appointment for uploading onto the GCA website, I.T to remove references to "draft" from the document for publishing as ratified and send to all stakeholders, M.C seconded, all in favour.
- c. Gundaroo Bush Racing distribution of funds as a part of their marketing plan.

- a. Some examples P.L. gave Ian from GBR for possible GCA disbursement were:
 - i. GCA Village Monuments Subcommittee - Fund ANZAC Day commemorations
- \$100 or support installation of low level lighting - \$500.
 - ii. GCA Police Paddock Subcommittee - continue GBR subsidy of insurance premium - \$500 or support establishment of a Village Pony Club - \$1000.
 - iii. GCA Social Soccer Subcommittee - subsidise insurance premium to allow 120 kids to play village soccer - \$500 or acquire new strips for 120 village kids - \$1000.
 - b. P.L. commented that Ian gave the okay.
- d. Old Catholic Cemetery Project
- a. T.D to sign and post letter to Ingrid Davis, (a landholder adj. to site through which is used for access), thanking and informing her of the activities taking place and requesting any feedback.
- e. Gundaroo Bridge
- a. P.L. to edit draft letter to Minister for Roads, by abridging content to a one-page document.
 - i. G.S suggested cc letter to Steve Whan MP.
 - ii. M.C. reiterated need to set a precedent for community dialogue and inform on such projects.
- f. 2007 GCA Plan
- a. G.C suggested the need for a community defibrillator in case of such emergencies.
 - b. M.C suggested need for cleanup of roads surrounding Gundaroo –perhaps in conjunction with Cleanup Australia Day.
 - c. T.D to produce plan with uncompleted projects and new suggestions for next meeting.
- g. Extra YVC onsite sewerage inspection
- a. Some issues raised over YVC employing a subcontractor to inspect sewerage systems with additional fee to ratepayers
 - i. Access to properties made before letter from YVC arrived.
 - ii. Legitimacy of extra levy (\$90)
 - iii. M.C. to draft letter to YVC addressing concerns.

Item 7. Next Meeting

**COMMITTEE MEETING 7:30PM ON TUESDAY 12TH DECEMBER AT THE
PRIVATE ROOM, GUNDAROO WINE BAR**

Meeting Closed 8:45pm

Appendix A: Balance Sheet**Gundaroo Community Association Inc**

*C/o Post Office
Gundaroo, NSW 2820*

Balance Sheet**21/11/06**

Assets		
GCA Committee		
GCA Bank Balance	\$1,870.27	
GCA Cash Drawer	\$215.11	
Total GCA Committee		\$2,085.38
Memorials Sub-Committee		
Memorials Bank Balance	\$11.92	
Total Memorials Sub-Committee		\$11.92
Police Paddock Sub-Committee		
PP Current Assets		
PP Bank Balance	(\$1,196.13)	
PP Cash Drawer	(\$136.63)	
Total PP Current Assets		(\$1,332.76)
* PP Capital Improvements		
Fencing	\$2,500.00	
Horse Shelter	\$745.00	
Water Supply	\$167.00	
Total PP Capital Improvements		\$3,412.00
Total Police Paddock Sub-Committee		\$2,079.24
Soccer Sub-Committee		
Soccer Bank Account	\$6,417.27	
Total Soccer Sub-Committee		\$6,417.27
Heritage Commission Grant		\$3,000.00
Total Assets		\$13,593.81
Liabilities		
Net Assets		<u>\$13,593.81</u>
Equity		
Retained Earnings	\$3,735.25	
Current Earnings	\$4,191.47	
Historical Balancing Account	\$5,667.09	
Total Equity		<u>\$13,593.81</u>

Appendix B: Profit/Loss Statement

Gundaroo Community Association Inc
C/o Post Office
Gundaroo, NSW 2620

Profit & Loss Statement

1/1/06 through 30/11/06

Income	
GCA Committee	
Membership Subscriptions	\$375.00 96
Bank Credit Interest	\$8.96
Total GCA Committee	<u>\$383.96</u>
Memorials Sub-Committee	
Donations to Mem SC	\$1,217.00
Government Grants to Mem SC	\$4,000.00
Total Memorials Sub-Committee	<u>\$5,217.00</u>
Police Paddock Sub-Committee	
Donations to PP SC	\$4,011.50
Total Police Paddock Sub-Committee	<u>\$4,011.50</u>
Soccer Sub-Committee	
Soccer Income	\$4,058.06
Total Soccer Sub-Committee	<u>\$4,058.06</u>
Total Income	<u>\$13,670.52</u>
Expenses	
GCA Committee	
Bank Charges & Fees	\$58.70
Postage	\$1.45
Government Fees & Levies	\$78.00
Miscellaneous Expenses	\$192.18
Total GCA Committee	<u>\$330.33</u>
Memorials Sub-Committee	
War Memorial Project	\$6,005.08
Total Memorials Sub-Committee	<u>\$6,005.08</u>
Police Paddock Sub-Committee	
PP Lease Costs	→ \$410.30
PP Council Rates	→ \$411.59
PP Insurance	→ \$599.50
Total Police Paddock Sub-Committee	<u>\$1,421.39</u>
Soccer Sub-Committee	
Soccer Expenses	\$1,722.25
Total Soccer Sub-Committee	<u>\$1,722.25</u>
Total Expenses	<u>\$9,479.05</u>
Net Profit/(Loss)	<u>\$4,191.47</u>